



BCA COVID Guidelines April 2022

- Travel Policy - BCA asks that employees and clients who are traveling out of state, take appropriate precautions and monitor for changes in their health upon return. You should refer to CDC travel recommendations based on where you are traveling.
 - <https://www.cdc.gov/coronavirus/2019-ncov/travelers/travel-during-covid19.html>
- BCA will continue to waive no-show fees for illness only; through the end of May 2022. If you decide to return for center-based treatment, you will be expected to attend your assigned schedule. **Absences due to illness will continue to be waived, but BCA will no longer require doctor's notes to return to treatment. Clients and Staff must adhere to the regular illness policy.** Cancellations for vacations, dental appointments, or other nonemergency medical treatment will result in no-show fees. If you request BCA staff to engage in Telehealth with outside providers (ex: OT, PT, etc.), while your child is in our care, no-show fees will be applied for that time. If your child is absent for any reason other than illness, no-show fees will be applied. **Medicaid clients, although exempt from no-show fees, will still record excused vs. unexcused absences.**
- Health Checks: Temperature Scans for staff and clients will continue, however, BCA will cease documentation. Parents/Caregivers and staff will no longer have to complete the health attestation; however, it is expected of everyone that they disclose any changes in their health and act accordingly.
- Temperature Scan upon arrival
- Employees and Clients must clean hands with provided hand sanitizer upon arrival.
- Reporting of COVID-19 Vaccination-please let us know whether you are considered "up to date" with COVID-19 vaccinations per the CDC's definition of "up to date", [click here](#).
- Employees must wear proper PPE, provided by BCA, including anti-microbial face masks, before entering the building, while Jefferson County, Kentucky is "medium" risk (yellow) or above. When the county is in "low" or (green) risk level, we will move to mask-optional for all clients and fully vaccinated + boosted staff, when clients are present. <https://www.cdc.gov/coronavirus/2019-ncov/index.html>
- Parents/Caregivers will continue to walk children into either campus. Vaccinated parents and caregivers may cease wearing their masks during drop-off and pick-up but must wear them if entering the building. Unvaccinated parents and caregivers must continue to wear their masks, always. Please be mindful of others and keep your distance when picking up and dropping off, giving each other the recommended minimum of 3 feet of space.
- Weekly testing will cease for all staff members.
- Fully Vaccinated + booster staff or those who staff who have tested positive in the last 90 days staff, may remove their masks when clients are not present.
- BCA staff are not required to wear masks when outdoors with or without clients present.
- **Positive COVID-19 tests**
- Employees and clients who test positive for COVID-19 may return to work/treatment once it has been 5 days since symptoms first appeared, 24 hours with no fever (w/o use of fever-reducing meds), and other COVID symptoms are improving. Once all 3 of these are met, they can return and do not need a negative test. They should continue to comply with CDC mask-wearing recommendations until it has been 10 days since symptoms first appeared.
 - <https://www.cdc.gov/media/releases/2021/s1227-isolation-quarantine-guidance.html>
 - If an employee or client tests positive and is asymptomatic they will be asked to quarantine for 5 days from the positive test result. They should continue to comply with CDC mask-wearing recommendations until it has been 10 days since the date of the positive test result.
 - <https://www.cdc.gov/media/releases/2021/s1227-isolation-quarantine-guidance.html>
- **COVID-19 Exposure**
- Non-fully vaccinated staff and clients or those who have not received a booster and are more than 6 months post 2nd dose or more than 6 months post single does in a single dose vaccine series, who are exposed to COVID-19 (regardless of where such exposure occurs) will be required to self-quarantine.
 - If the individual remains asymptomatic, they may end self-quarantine and return to BCA once it has been 5 full days after exposure.
 - Any subsequent exposures will restart the time period for self-quarantine
 - They should continue to comply with mask-wearing recommendations until it has been 10 days since the date of exposure.
 - <https://www.cdc.gov/media/releases/2021/s1227-isolation-quarantine-guidance.html>

- **Fully Vaccinated + Boosted staff and clients** who are exposed to COVID-19, regardless of where such exposure occurs, should be tested 5 days after the last day they were exposed to COVID-19, but are not required to quarantine.
 - They must strictly comply with indoor mask-wearing for 10 days after the last date of exposure.
 - Fully vaccinated individuals are not required to quarantine if they remain asymptomatic and may continue to come to BCA facilities so long as they are able to comply with indoor-mask-wearing requirements. ▪ <https://www.cdc.gov/media/releases/2021/s1227-isolation-quarantine-guidance.html>
- **Vaccinated/Unvaccinated Individuals who have tested positive for COVID-19 in the last 90 days are not required to quarantine.** ▪ Wear a mask indoors for 10 days after exposure
 - Monitor COVID-19 symptoms
 - <https://www.cdc.gov/media/releases/2021/s1227-isolation-quarantine-guidance.html>
- COVID-19 test results will only be accepted from a lab, that includes patient’s name, administered date and results. Home test kits not acceptable.
- BCA will only provide testing when there is a confirmed exposure at BCA, except for weekly testing for unvaccinated staff ○ Employees will be required to utilize PTO, unpaid leave, and/or worker’s compensation benefits if applicable if they are required to quarantine or isolate due to COVID-19.
- In the instance of a COVID-19 exposure at BCA facilities, BCA will notify close contacts of the person who has tested positive. It is the policy of BCA to follow CDC and state guidelines in determining whether an individual is in close contact with someone who has tested positive for COVID-19.
- Vocational learners who have permission from parents/caregivers may return to community activities.
- Staff may move between campuses and teams when necessary for programming purposes and servicing clients.
- Clients may engage in group activities necessary for learning, mask-wearing will be required unless 6 ft of social distance can be achieved.
- Outside visitors such as prospective clients and donors will be admitted after completing temperature scans. They will also be required to wear masks.
- Parent meetings may take place, without masks if vaccine card information is provided. Otherwise, parents and staff will need to wear masks and sit 6 ft apart or schedule Telehealth.

Community-Based Clients

- Temperature Scans for clients only will take place upon each visit. Parents/Caregivers and staff will no longer have to complete the health attestation; however, it is expected of everyone that they disclose any changes in their health and act accordingly. ▪ BCA staff have touchless thermometers.
 - BCA staff will wear a mask, it is up to the individual client if they choose to wear masks.
 - BCA staff will provide hand sanitizer for themselves and client upon arrival.
 - Materials brought by BCA staff are sanitized after each visit.
 - Materials/toys that are in the home should be sanitized by parents/caregivers after each visit.

I _____ have read the above guidelines and understand it is my responsibility to help protect the staff and the clients of BCA, to follow and enforce these guidelines.

Signature _____ Date _____

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